



## Integrating Content and Language in Higher Education

### Agenda for the General Meeting of the ICLHE Association

to be held at Faculty of Arts and Social Sciences, Maastricht University, Netherlands, on Thursday  
20 October 2022 at 12.00 (CEST) (and online).

#### Invitation to members to attend

Item	Responsible	Time
1. Opening by the Chair	Bob Wilkinson	2'
2. Minutes of the AGM of 21 October 2021	Patrick Studer	1'
2.1. Approval of Minutes	Polling (Jenny Valcke/TJ Ó Ceallaigh)	
3. Annual Report		
3.1. Activity Report from the Board	Bob Wilkinson	5'
3.2. Financial report of the year 2021-22, including budget for 2022-2023	Ute Smit	5'
- Report of members of the audit committee	Diane Schmitt, Julie Walaszczyk	2'
3.3. Membership report	Ute Smit	5'
3.4. Reports from Special Interest and Regional Groups:	Annette Bradford	5'
- PhD SIG		
- East Asia Regional Group		
- Spain Regional Group		
- Italy Regional Group		
3.5. Approval of Annual Report	Patrick Studer Polling (Jenny Valcke/TJ Ó Ceallaigh)	2'
4. Approval of membership fees	Ute Smit	5'
4.1. Note: The General Meeting has to approve the membership fee. The Board will present a proposal for the fee for the coming year.	Polling (Jenny Valcke/TJ Ó Ceallaigh)	
5. Motion to members at the AGM:	Bob Wilkinson Patrick Studer	5'

5.1. "The ICLHE Association agrees to increase the number of Board members to eight."	Polling (Jenny Valcke/TJ Ó Ceallaigh)	
6. Elections to the Board	Inmaculada Fortanet	10'
6.1. Candidate for Chair – Ute Smit (see attachment)		
6.2. Candidates for Board member (see attachment)	Polling (Jenny Valcke/TJ Ó Ceallaigh)	
6.3. Approval of new Board		
7. Approval of Audit Committee for next term (2022-2024/2025)	Patrick Studer	5'
8. Words from the new Chair	Ute Smit	5'
9. Next ICLHE events	Ute Smit	5'
10. Notices and motions submitted to the AGM by members	Patrick Studer	1'
11. Any other business	Patrick Studer	5'
12. Close of meeting	Patrick Studer	1'

Note: Should the definitive agenda and accompanying documents deviate from the above, further information will be distributed on Tuesday 18 October before the General Meeting. Members may submit items for discussion at the General Meeting. No items had been received for inclusion on the agenda by Thursday 6 October 2022 (two weeks before the AGM). Due to unusual nature of this meeting, acceptance of items for discussion is at the discretion of the Chair and Secretary. All items submitted will be noted in the records. The members meeting at the AGM may also accept items raised at the time of the Meeting.

Robert Wilkinson  
Chair, ICLHE

Patrick Studer  
Secretary, ICLHE

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